

## Council Tax

### APPLICATION FOR PERSONAL DISREGARD - PEOPLE IN PRISON OR DETENTION

Please read the attached notes carefully before completing the form. Please write in ink and use BLOCK CAPITALS.

**COUNCIL TAX REFERENCE** \_\_\_\_\_

**ADDRESS**

\_\_\_\_\_

\_\_\_\_\_

#### HOUSEHOLD DETAILS:

PLEASE STATE THE NUMBER OF PEOPLE WHO ARE AGED 18 OR OVER AND RESIDENT IN YOUR HOUSEHOLD IN ADDITION TO YOURSELF:- \_\_\_\_\_

#### DETAILS RELATING TO THE PERSON IN PRISON OR DETENTION

Name	Date detention commenced	Expected date of release
_____	_____	_____

**Place held** (Please give name and address of prison and prison number)

\_\_\_\_\_

\_\_\_\_\_

#### DECLARATION

I understand that the Council may wish to check the information I have given. I will tell the Council immediately about changes in the status of the property I understand that under the Local Government Finance Act 1992, anyone giving false information could be prosecuted or face imposition of penalties. As far as I know the information I have given is true and accurate.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**NAME (BLOCK CAPITALS)**

\_\_\_\_\_

**RELATIONSHIP TO APPLICANT**

\_\_\_\_\_

## **Council Tax Discount Claim Form**

### **APPLICATION FOR PERSONAL DISREGARD - CERTAIN PEOPLE IN PRISON OR DETENTION**

#### **ADDITIONAL NOTES**

People in prison or detention are disregarded for discount purposes so long as they are in detention. This exemption would not apply where the Taxpayer has been imprisoned for non-payment of fines or non-payment of Council Tax.

To apply for this exemption please complete and return the attached form to inform us of:-

- The name of the person in detention
- The date from which they were detained
- The full address of the prison or detention centre

We would contact the prison or detention centre before granting the exemption

You can submit your completed application form:

- by email to [revenues@denbighshire.gov.uk](mailto:revenues@denbighshire.gov.uk), or
- by post to the Revenues Department, Russell House, Churton Road, Rhyl, LL18 3DP
- in person at any One Stop Shop