

Council Tax

APPLICATION FOR PERSONAL DISREGARD - PEOPLE IN PRISON OR DETENTION

Please read the attached notes carefully before completing the form. Please write in ink and use BLOCK CAPITALS.

COUNCIL TAX REFERENCE _____

ADDRESS

HOUSEHOLD DETAILS:

PLEASE STATE THE NUMBER OF PEOPLE WHO ARE AGED 18 OR OVER AND RESIDENT IN YOUR HOUSEHOLD IN ADDITION TO YOURSELF:- _____

DETAILS RELATING TO THE PERSON IN PRISON OR DETENTION

Name	Date detention commenced	Expected date of release
_____	_____	_____

Place held (Please give name and address of prison and prison number)

DECLARATION

I understand that the Council may wish to check the information I have given. I will tell the Council immediately about changes in the status of the property I understand that under the Local Government Finance Act 1992, anyone giving false information could be prosecuted or face imposition of penalties. As far as I know the information I have given is true and accurate.

SIGNATURE _____ **DATE** _____

NAME (BLOCK CAPITALS)

RELATIONSHIP TO APPLICANT

Council Tax Discount Claim Form

APPLICATION FOR PERSONAL DISREGARD - CERTAIN PEOPLE IN PRISON OR DETENTION

ADDITIONAL NOTES

People in prison or detention are disregarded for discount purposes so long as they are in detention. This exemption would not apply where the Taxpayer has been imprisoned for non-payment of fines or non-payment of Council Tax.

To apply for this exemption please complete and return the attached form to inform us of:-

- The name of the person in detention
- The date from which they were detained
- The full address of the prison or detention centre

We would contact the prison or detention centre before granting the exemption