The Food Hygiene Rating (Wales) Regulations 2013, Schedule 2

Form for making an appeal

When processing your data we will comply with the Council’s Privacy Notice available on the website <https://www.denbighshire.gov.uk/en/resident/legal/privacy.aspx>

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| **Notes for businesses*** As the operator of a food business you have a right, under Section 5 of the Food Hygiene Rating (Wales) Act 2013, to appeal the food hygiene rating given to the establishment if:
1. you do not agree that the rating properly reflects the hygiene standards found at the establishment at the time of the inspection,
2. you believe that the rating criteria were not applied correctly when producing your food hygiene rating.
* **You have 21 days (including weekends and bank holidays) from the date of receipt of the notification letter to lodge an appeal.**
* Please complete the form below and return it to your local authority – contact details are provided with the written notification of your food hygiene rating. Your appeal will be determined by an authorised officer and the outcome of your appeal will be communicated to you within 21 days from the date the appeal was received.
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|  | Food business operator |  |  |  |
|  |  |  |  |  |
|  | Business name |  |  |  |
|  |  |  |  |  |
|  | Business addresses |  |  |  |
|  |  |  |  |  |
|  | Business tel no |  |  |  |
|  |  |  |  |  |
|  | Business email |  |  |  |
|  |  |  |  |  |
|  | Date of inspection |  |  |  | Food hygiene rating given |  |  |  |
|  |  |  |  |  |
|  | Date notified of rating |  |  |  |
|  |  |  |  |  |
|  | Name of Inspecting Officer |  |  |  |

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| --- | --- | --- | --- | --- |
|  | Contact name (if different to that of food business operator) |  |  |  |
|  |  |  |  |  |
|  | Head office address or contact addresses (if different to that of food business operator) |  |  |  |
|  |  |  |  |  |
|  | Contact tel no |  |  |  |
|  |  |  |  |  |

I do not agree with the food hygiene rating given by the food safety officer because:

[ ]  I believe that the rating criteria were not applied correctly, or,

[ ]  I do not agree that the rating properly reflects the hygiene standards found at the time of the inspection.

(please explain under each of the three headings):

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|  |  |  |  |  |
|  | Compliance with food hygiene and safety procedures |  |  |  |
|  |  |  |  |  |
|  | Compliance with structural requirements |  |  |  |
|  |  |  |  |  |
|  | Confidence in management/control procedures |  |  |  |
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|  |  |  |  |  |
|  | Signed |  |  |  |
|  |  |  |  |  |
|  | Name in capitals |  |  |  |
|  |  |  |  |  |
|  | Position |  |  |  | Date |  |  |  |
|  |  |  |  |  |

**Please return this form to:**

Denbighshire County Council, PO BOX 62 , Ruthin, LL15 9AZ or email to food.safety@denbighshire.gov.uk

Rheoliadau Sgorio Hylendid Bwyd (Cymru) 2013, Atodlen 2

**Ffurflen ar gyfer gwneud apêl**

Wrth brosesu eich data byddwn yn cydymffurfio â Hysbysiad Preifatrwydd y Cyngor sydd ar gael ar ein gwefan <https://www.denbighshire.gov.uk/cy/preswyliwr/cyfreithiol/preifatrwydd.aspx>

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| **Nodiadau ar gyfer busnesau*** Fel gweithredwr busnes bwyd mae gennych hawl, o dan adran 5 o Ddeddf Sgorio HylendidBwyd (Cymru) 2013, i apelio yn erbyn y sgôr hylendid bwyd a roddwyd i‘r sefydliad:

a) os nad ydych yn cytuno bod y sgôr yn adlewyrchiad priodol o‘r safonau hylendid aganfuwyd ar yr adeg y cynhaliwyd yr arolygiad;b) os credwch nad oedd y meini prawf sgorio wedi eu cymhwyso‘n gywir wrth gynhyrchu eich sgôr hylendid bwyd.* **Mae gennych 21 diwrnod (gan gynnwys penwythnosau a gwyliau banc) i gyflwyno apêl, o’r dyddiad y cawsoch y llythyr hysbysu.**
* Os gwelwch yn dda, defnyddiwch y ffurflen isod a dychwelwch hi at eich awdurdod lleol –anfonwyd y manylion cyswllt atoch gyda‘r hysbysiad ysgrifenedig o‘ch sgôr hylendid bwyd. Bydd eich apêl yn cael ei phenderfynu gan swyddog awdurdodedig, a hysbysir chi o ganlyniad eich apêl o fewn 21 diwrnod o‘r dyddiad y derbyniwyd yr apêl.
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|  | Y gweithredwr busnes bwyd |  |  |  |
|  |  |  |  |  |
|  | Enw‘r busnes |  |  |  |
|  |  |  |  |  |
|  | Cyfeiriadau busnes |  |  |  |
|  |  |  |  |  |
|  | Rhif teleffon y busnes |  |  |  |
|  |  |  |  |  |
|  | Cyfeiriad e-bost y busnes |  |  |  |
|  |  |  |  |  |
|  | Dyddiad yr arolygiad |  |  |  | Y sgôr hylendid bwyd a roddwyd |  |  |  |
|  |  |  |  |  |
|  | Dyddiad yr hysbyswyd y sgôr |  |  |  |
|  |  |  |  |  |
|  | Enw‘r Swyddog Arolygu |  |  |  |

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|  | Enw‘r person cyswllt (os yw‘n wahanol i‘r gweithredwr busnes bwyd) |  |  |  |
|  |  |  |  |  |
|  | Cyfeiriad y Brif Swyddfa neugyfeiriadau‘r person cyswllt (os ydynt yn wahanol i gyfeiriadau‘r gweithredwr busnes bwyd) |  |  |  |
|  |  |  |  |  |
|  | Rhif teleffon y person cyswllt |  |  |  |
|  |  |  |  |  |

Nid wyf yn cytuno â‘r sgôr hylendid bwyd a roddwyd gan y swyddog diogelwch bwyd, oherwydd:

[ ]  Rwyf yn credu nad oedd y meini prawf sgorio wedi eu cymhwyso‘n gywir, neu,

[ ]  Nid wyf yn cytuno bod y sgôr yn adlewyrchu‘n briodol y safonau hylendid a ganfuwyd ar yr adeg y cynhaliwyd yr arolygiad.

 (rhowch esboniad, o dan bob un o‘r tri phennawd):

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|  |  |  |  |  |
|  | Cydymffurfio âgweithdrefnau hylendid a diogelwch bwyd |  |  |  |
|  |  |  |  |  |
|  | Cydymffurfio â gofynionstrwythurol |  |  |  |
|  |  |  |  |  |
|  | Hyder yn y gweithdrefnau rheoli arheolaethau |  |  |  |
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|  | Llofnod |  |  |  |
|  |  |  |  |  |
|  | Enw mewn priflythrennau |  |  |  |
|  |  |  |  |  |
|  | Swydd |  |  |  | Dyddiad |  |  |  |
|  |  |  |  |  |

Dychwelwch y ffurflen hon i: Cyngor Sir Ddinbych, Blwch Post 62, Rhuthun, LL15 9AZ Food.safety@denbighshire.gov.uk