## **Customer Service Matters**

## **Highways and Environmental Services**

When you	We will
when you enquire about or report a problem in one of the areas below:	we will respond:
<ul> <li>Cemeteries</li> <li>Coastal / Promenade</li> <li>Grounds Maintenance (including trees)</li> <li>Parks and Gardens</li> <li>Play Areas</li> <li>Public Spaces</li> <li>Toilets</li> <li>Dog Fouling</li> </ul>	<ul> <li>within 10 working days (within 2 if urgent)</li> <li>within 2 working days</li> <li>within 2 working days</li> <li>within 1 working day</li> </ul>
request new bins or caddies	deliver within 15 working days
request collection of a bulky refuse item	collect within 10 working days
report that we have failed to collect your refuse	respond within 1 working day (for a substantiated missed collection)
submit a bus pass application	issue the pass within 10 working days, provided all required data is received
report a problem with a bus service supported by the Council	investigate with the operator and report back to you within 10 working days
may be affected by planned works, regulations or restrictions on the highway that we are initiating	ensure we consult and communicate effectively with internal and external stakeholders, taking your views into account

report a dangerous defect in the carriageway or footway (according to the definition of a dangerous defect on our website)	make the dangerous defect safe within 2 hours of notification
report a faulty street light	repair it within 5 working days or repair it the same day if urgent or a safety issue (according to the definition on our website)
report an obstruction of a public right of way	investigate and action within 21 days

## Anything you want to tell us?

Let us know if you think we've done something wrong or made a mistake.

We would also like to know if you think we have done something well or if you have a comment or an idea about how we could do something differently or better.



Let us know by e-mailing <a href="mailing-your.voice@denbighshire.gov.uk">your.voice@denbighshire.gov.uk</a>; by phoning 01824 706101 by filling a form on our website at <a href="mailing-www.denbighshire.gov.uk">www.denbighshire.gov.uk</a>;